# Non-Renewal of Lease

From: [Your Name]  
[Your Address]  
[City, State, Post Code]  
[Email Address]  
[Phone Number]  
[Date]

To: [Landlord's Name]  
[Landlord's Address]  
[City, State, Post Code]

Dear [Landlord's Name],

I am writing to inform you that I will not be renewing my lease for the property at [Rental Property Address]. My current lease expires on [Lease Expiration Date], and I plan to vacate the premises by that date.

Please advise on the process for the return of my security deposit and any necessary steps I should take prior to moving out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]